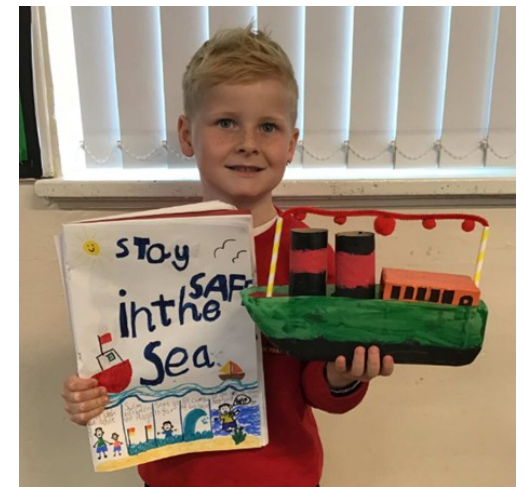


Seghill First School

Safe, Supported, Successful



**Information for parents and
carers September 2026**



Term dates and holidays

SEGHILL FIRST SCHOOL TERM DATES SEPTEMBER 2026 TO JULY 2027

September 2026							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
36		1	2	3	4	5	6
37	7	8	9	10	11	12	13
38	14	15	16	17	18	19	20
39	21	22	23	24	25	26	27
40	28	29	30				

October 2026							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
40				1	2	3	4
41	5	6	7	8	9	10	11
42	12	13	14	15	16	17	18
43	19	20	21	22	23	24	25
44	26	27	28	29	30	31	

November 2026							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
44							1
45	2	3	4	5	6	7	8
46	9	10	11	12	13	14	15
47	16	17	18	19	20	21	22
48	23	24	25	26	27	28	29
49	30						

December 2026							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
49		1	2	3	4	5	6
50	7	8	9	10	11	12	13
51	14	15	16	17	18	19	20
52	21	22	23	24	25	26	27
53	28	29	30	31			

January 2027							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
53					1	2	3
1	4	5	6	7	8	9	10
2	11	12	13	14	15	16	17
3	18	19	20	21	22	23	24
4	25	26	27	28	29	30	31

February 2027							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
5	1	2	3	4	5	6	7
6	8	9	10	11	12	13	14
7	15	16	17	18	19	20	21
8	22	23	24	25	26	27	28

March 2027							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
9	1	2	3	4	5	6	7
10	8	9	10	11	12	13	14
11	15	16	17	18	19	20	21
12	22	23	24	25	26	27	28
13	29	30	31				

April 2027							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
13				1	2	3	4
14	5	6	7	8	9	10	11
15	12	13	14	15	16	17	18
16	19	20	21	22	23	24	25
17	26	27	28	29	30		

May 2027							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
17						1	2
18	3	4	5	6	7	8	9
19	10	11	12	13	14	15	16
20	17	18	19	20	21	22	23
21	24	25	26	27	28	29	30
22	31						

June 2027							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
22		1	2	3	4	5	6
23	7	8	9	10	11	12	13
24	14	15	16	17	18	19	20
25	21	22	23	24	25	26	27
26	28	29	30				

July 2027							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
26				1	2	3	4
27	5	6	7	8	9	10	11
28	12	13	14	15	16	17	18
29	19	20	21	22	23	24	25
30	26	27	28	29	30	31	

August 2027							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
30							1
31	2	3	4	5	6	7	8
32	9	10	11	12	13	14	15
33	16	17	18	19	20	21	22
34	23	24	25	26	27	28	29
35	30	31					

UK Bank holidays 2026 - 2027

Staff training days- school closed

School holidays- school closed

25 December 2026	Christmas Day	1 January 2027	New Year's Day	29 March 2027	Easter Monday	31 May 2027	Spring Bank Holiday
28 December 2026	Boxing Day bank holiday	26 March 2027	Good Friday	03 May 2027	Early May Bank Holiday	30 August 2027	August Bank Holiday

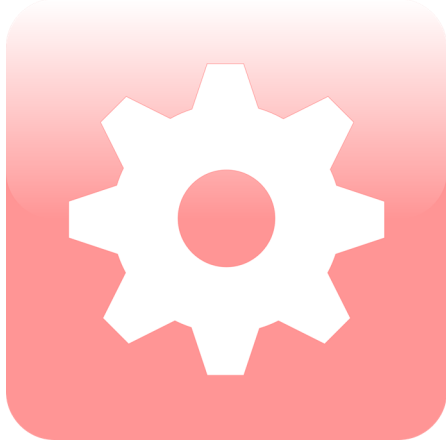
Training days

Tuesday 01 and
Wednesday 02
September 2026

Monday 04
January 2027

Monday 12 April
2027

Friday 28 May 2027



Timings

Doors open for drop off at 8:45am and are closed at 8:50am.

15 hour Nursery children leave at 11:45am.

Doors open for collection at 3:15pm.

30 hour Nursery children leave at 12:45pm on Wednesdays.

School organisation

Year 4 Blue class

Mrs Lyons

Year 3 Purple class

Mrs Watson and Mrs Thomas

Year 2 Green class

Miss Winter

Year 1 Red class

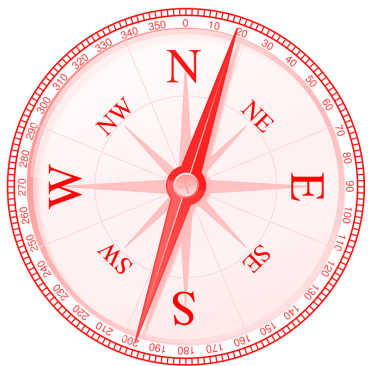
Mrs Bell

Reception Yellow class

Mrs Kembrey

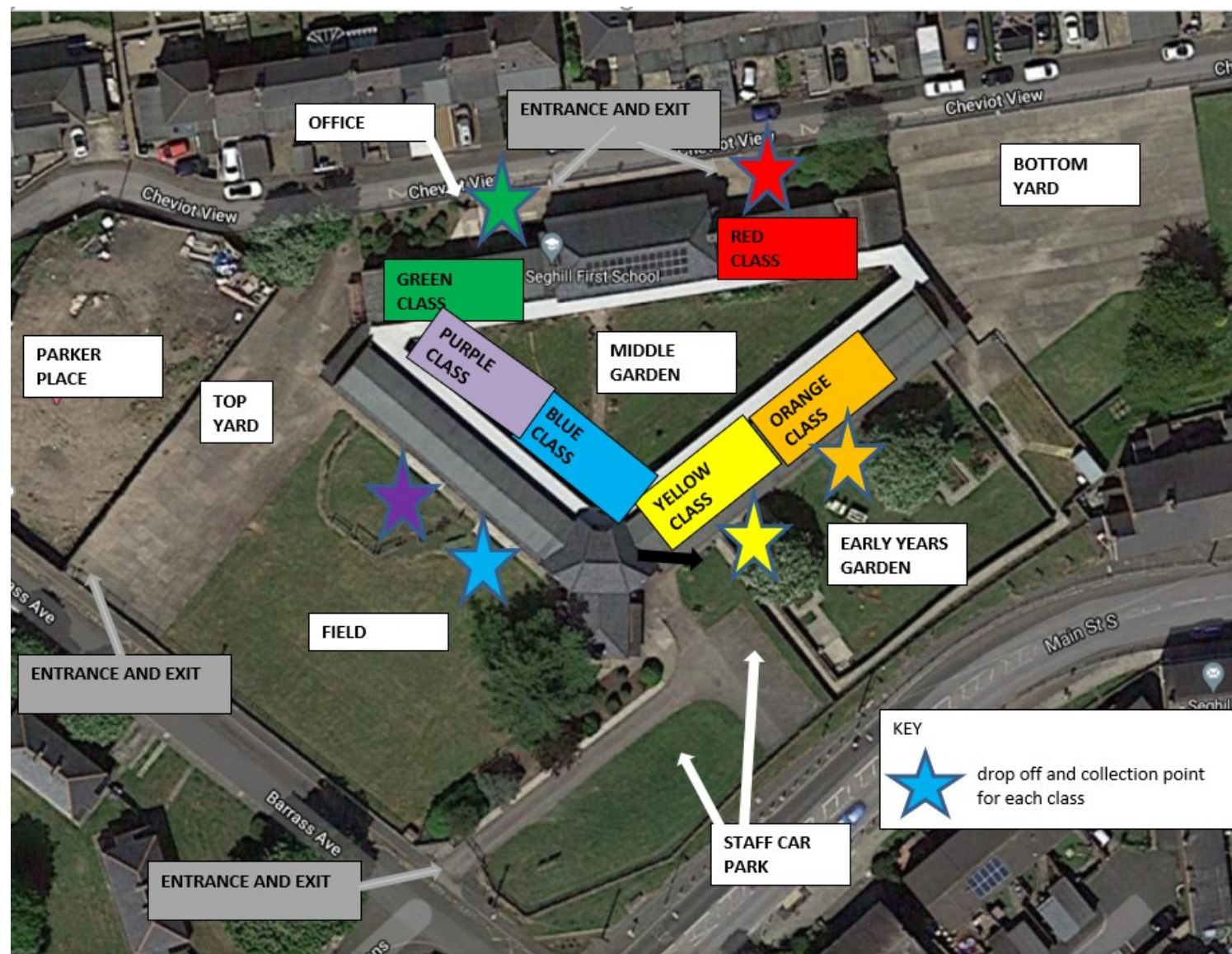
Nursery Orange class

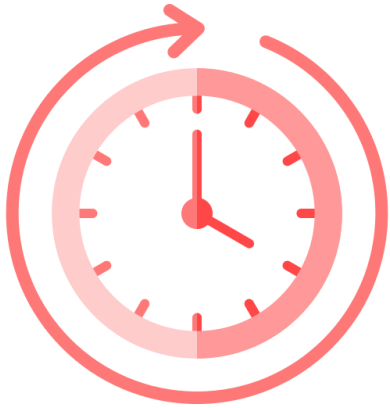
Mrs Askew



School map

If you have more than one child in school, please drop off and collect your youngest child first. Staff in all year groups are aware of siblings in different classes and will keep your child until you have collected your youngest child.





It is the responsibility of parents and carers to supervise their child before and after school.

Dogs are not allowed on the school site.

Vaping and smoking are not allowed on the school site.

Drop off and collection

Year 4 Blue class and Year 3 Purple class

Please drop off and collect children at the classroom door. Access is via the path running around the edge of the field. The trim trail is not in use before or after school.

Year 2 Green class and Year 1 Red class

Please drop off and collect children at the classroom door. Access is via Cheviot View. There is no vehicle access or parking on Cheviot View at drop off or collection time.

Reception Yellow class and Nursery Orange class

Please drop off and collect children at the classroom door. Access is via the school drive. There is no vehicle access to the school site at drop off or collection time.



In Early Years, staff use **Tapestry** to communicate with parents and carers and to share achievements.



School apps

We use **School Gateway** to send texts and emails to parents and carers. Our weekly newsletter is sent out via School Gateway.

School Gateway is also the **payment portal** for school meals, school trips and school uniform.





Telephone

0191 237 0419

Email

schooladmin@seghillschool.co.uk

Send us a text /email

via School Gateway

Facebook

[https://www.facebook.com/
seghillschool](https://www.facebook.com/seghillschool)

School website

[Seghill First School - Home](#)

Contact information

Mrs Lyons amanda.lyons@school360.co.uk

Mrs Watson sarah.watson1@school360.co.uk

Mrs Thomas melissa.thomas3@school360.co.uk

Miss Winter lucy.winter@school360.co.uk

Mrs Bell anna.bell1@school360.co.uk

Mrs Kembrey sarah.kembrey@school360.co.uk

Mrs Askew hannah.askew@school360.co.uk

Miss Chappell schooladmin@seghillschool.co.uk

Miss Best schooladmin@seghillschool.co.uk



Packed lunch

Children can have a **packed lunch** if they don't want a school meal.

Our school meals have to meet strict **nutritional standards**. It is therefore reasonable to expect that packed lunches are of a similar nutritional standard.

Fizzy drinks. Sweets and lots of chocolate items should not be included in your child's packed lunch.

School meals

Our excellent school meals are cooked on site by our cook, Mrs Rogage. We have a two-week rolling menu of school meals. Jacket potatoes can also be ordered every morning during registration, with a range of fillings.

School meals cost **£2.50** per day.

Meals should be paid for on **School Gateway**. We do not accept cash payments for school meals.

Children in Reception, Year 1 and Year 2 **do not pay** for their meal as it is paid for by the Universal Infant Free School Meal scheme.



Book bags and water bottles with the school badge can be bought from the **school office**. Children are not required to wear or have any items with the school badge.

Pre-loved uniform is available from the school office.

Children may wear one pair of plain stud earrings and a watch. No other **jewellery** please.

School uniform

School uniform

Red sweatshirt or cardigan*

White polo top

Black or grey trousers, skirt or pinafore

Black shoes or plain black trainers

PE kit

Red sweatshirt or cardigan*

White polo top or plain white t-shirt

Black or navy shorts, joggers or leggings

Trainers

Please wear PE kit to school on PE days

*with the school badge can be bought from the school office.



Safeguarding

If you are **worried about a child**, please let us know straight away. You can speak to any adult in school, who will pass your concerns to Miss Chappell.

You can speak to Miss Chappell before or after school in **person**, or by calling the school office on **0191 2370419**.

You can email the **school admin email address** letting us know your concerns.

Alternatively, you can ring **07785 180484**. This number is for **urgent safeguarding concerns** and not for general enquiries.

The Designated Safeguarding Lead (DSL) is **Miss Chappell**.

The Deputy Designated Safeguarding Lead is **Mrs Bell**.

The Special Educational Needs Co-ordinator is **Mrs Kembrey**.



Attendance and punctuality

Leave of absence during term time

Leave of absence during term time will not be authorised unless **evidence of exceptional circumstances** is provided and accepted.

A **leave of absence during term time form** must be completed and submitted at least 2 weeks before the absence date

If your child is not well enough to be at school, please contact us on the **first day of absence** by telephone, (see page 8). We do not accept texts or emails regarding the first day of absence.

We need to know why your child is not at school and when you expect them to return to school.

Please make sure your child is dropped off and collected **on time** from their classroom door. Arriving late and being collected late is distressing for the children.

Children will not be allowed to leave the classroom to meet parents parked on Barrass Avenue.



Costs and bookings

Bookings are made and paid for by parents and carers on the School Gateway app.

Bookings and payments should be made at least 24 hours in advance of the required session.

Wraparound

We offer a breakfast club and an after school club.

Breakfast club

Opens at 7:30am. Children are provided with breakfast and are taken to their classroom for 8:45am. Please drop off your child at the Club Room door, which is accessed via the school drive (no vehicle access).

After school club

Children are collected from their classroom at 3:15pm and taken to the Red classroom. They are provided with a snack tea. Please collect your child at the Red classroom door, which is accessed via the Cheviot View.

Closes at 5:30pm.



Enrichment

Costs and bookings

Bookings are made and paid for by parents and carers on the School Gateway app.

We offer a wide range of **lunchtime and after school clubs** throughout the year.

The clubs are organised and delivered by both staff and external providers.

The clubs change each half term to give as many children as possible a chance to take part. The clubs change each half term so we can offer the widest range of opportunities possible.

We offer a wide range of school **visits and additional opportunities** throughout the year. All school visits are subsidised using money from fundraising activities.



Illness and medication

If you are **worried** about your child's health, please make an appointment to see your child's class teacher.

We will work with you to devise an action plan and will help you with a referral to other agencies if this is needed.

If your child requires 4 doses of medicine each day, we will administer one dose in school. Please fill in a **medicines in school form** and bring the completed form and the medicine to the **school office**. Class teachers cannot accept medication.

If your child requires 3 doses of medicine each day, please administer all 3 doses at home.

If your child uses an **inhaler**, this will be kept in the school office (unless otherwise agreed). A member of staff will supervise your child while they use their inhaler and this will be recorded in their medical file.



Meetings with class teachers

Autumn term 2026 meetings

Spring term 2027 meetings

Summer term 2027

You will be provided with a written report on your child's progress and achievement throughout the year.

Class workshops will take place during week two of each term.

Supporting your child

We really appreciate it if you support your child at home to complete homework and read with them regularly.

Homework is given out every **Friday** and should be completed and returned by the following **Wednesday**. Please see your child's class teacher if you have any difficulties.

We will explain our expectations about **reading at home** with your child at our termly **class workshops**.

All parents and carers are invited to our **celebration assembly** on the last day of each half term.



Important dates

During the year we have the following events for **parents and carers-**

Class assemblies– during the summer term;

Celebration assemblies– last day of each half term.

Each year we host a **film night** for children in Years 1 to 4 in December and a **games night** in the summer term.

We have a wide range of **fundraising events** to support local and national initiatives. We use the money from fundraising activities to subsidise all school visits and provide treats and opportunities for our children.

The dates for all of these events will be shared with parents and carers during the first week in September.

We have a **Christmas Fayre** (December 2026) and a **Summer Fayre** (July 2027).

Each year we host events to celebrate both **Mother's Day** (March 2027) and **Father's Day** (June 2027).



Staff details

Lunchtime supervisors

Mrs Ellison

Mrs Jose

Mrs Mattinson

Mrs Mullen

Miss Welton

Caretaker and cleaning team

Mr Ruler

Mrs Collier

Miss Petrie

Cook

Mrs Rogage

Mrs Askew

Mrs Kembrey

Mrs Bell

Miss Winter

Mrs Thomas

Mrs Watson

Mrs Lyons

Mrs Ellison

Mrs Jose

Miss Welton

Miss Chappell

Miss Best

Nursery teacher

Reception teacher and SENCO

Year 1 teacher and deputy head

Year 2 teacher

Year 3 teacher

Year 3 teacher

Year 4 teacher

Learning support assistant

Learning support assistant

Learning support assistant

Headteacher

Office manager